

Pontiac Artists' Association / Association des artistes du Pontiac



Annual General Meeting - Pontiac Artists' Association Thursday December 4th, 2019, 4:00 pm Stone School, Portage-du-Fort, QC

Minutes

Present : Louise Guay (Présidente); Linda Girard (Vice-présidente); Christopher Seifried (Trésorier); Claire Taillefer (Secrétaire); Cheryl Dolan (Directeur); Geneviève Has; Dale Shutt; Fred Ryan; Valerie Bridgeman; France Morissette Lamarche; Gabrielle Julie Dupuis; Éline Gaudet; Marlene Schay; Charles Donnelly; Paul Guttadavria.

1. Opening of meeting and welcome by the President

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2. Approval of the agenda

Reading of proposed agenda.

Acceptance moved by France Morissette Lamarche, seconded by Geneviève Has.
All in favor. Carried.

3. Adoption of minutes of Annual Meeting of December 1st, 2018.

Members are invited to review the Minutes of the meeting.

Dale Shutt moved to accept the minutes as tabled. Valerie Bridgeman seconded this proposal. All in favor. Carried.

4. Annual reports of PAA committees;

- **President; Louise Guay;** offered a gift to two members for their implication with the organisation. Thanks to Christopher Seifried and Gabrielle Julie Dupuis.
- **Stone School Gallery (Dale Shutt)**
- **Pontiac Artists' Tour (Valerie Bridgeman)**

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- **Pontiac School of the Arts (France Morissette Lamarche)**

Annual reports were presented by representatives of the committees or their spokespersons. It was suggested by a member that the person responsible for a committee be recognised by providing them a director's title.

Dale Shutt moved to accept the reports, seconded by Valerie Bridgeman. All in favor. Carried.

5. Financial report

Christopher Seifried presented the financial report for the fiscal year ending August 31, 2019 prepared Peter Smith. He reviewed the various statements including the Receipts and Disbursements, Global Financial Position and Changes in Net Assets, and answered questions for members.

The report shows that we began the year with net assets (consisting mostly of accumulated operating budget surpluses over the years) of \$24,939. Adding to that our \$740 surplus, we ended the year with net assets of \$25,679

Christopher Seifried moved that the membership accept the financial report as presented, seconded by Dale Shutt. All in favor. Carried.

6. Budget 2019-2020

The proposed budget for 2019-2020 was presented by Christopher Seifried. He reviewed the main changes between the amounts budgeted for the last year ending August 31, 2019, the actual amounts received or spent, and finally the budget estimate for the current year which goes until August 31, 2020.

He added that the actual budget represents one of the biggest ever seen by the association (anticipated revenue of \$67,785) and this is mostly because of the generous grants provided by the Conseil des arts et lettres du Québec and Emploi Québec. It represents 60% of the budget, \$40,000. This money will be spent to pay the artists fees, salaries and benefits.

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Christopher Seifried moved that the membership accept the budget for 2019-2020 as presented, seconded by Dale Shutt. All in favor. Carried.

7. Appointment of Auditor for 2019-2020

It was moved by Dale Shutt, seconded by Valerie Bridgeman, that no auditor be appointed for fiscal year 2019-2020. All in favor. Carried.

Christopher Seifried ended his presentation by gratifying the excellent work provided by Gabrielle Dupuis, a long-term volunteer. In the name of the Board of Directors and its members, he thanked her for her valuable contribution for all these years.

8. Break / Volunteer sign up

The group decided to pursue the meeting and take a break at the end while savouring the wine and cheese organised by the members of the board.

9. Naming of a president and secretary of election

Dale Shutt was named president of the election and Valerie Bridgeman, secretary. Dale reviewed the process for the election of Board members.

The following accepted their nominations: Nicole Lavigne (absent but provided a letter manifesting her interest); Geneviève Has; Louise Guay; Claire Taillefer; Linda Girard. Cheryl Dolan and Éline Gaudet declined their nomination.

10. Election of Board of Directors

The following members were elected for the PAA administration board : Louise Guay, Geneviève Has, Claire Taillefer, Nicole Lavigne et Linda Girard.

11. Question period

To help the new members make a clear decision in their choice of committee, Valerie Bridgeman provided a detailed description on the role and responsibility of the different committees.

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Dale Shutt suggested to form a committee that would keep up the sponsors list.

12. Other

Élaine Gaudet presented a certificate to the **Volunteer 2019**, Gabrielle Dupuis, for her implication in the financial book keepings.

Louise provided some information in regards to the treasury tasks that will be divided between the board treasurer and Culture Outaouais.

13. Close of meeting

Close of meeting was proposed by Geneviève Has, seconded by Claire Taillefer.
All in favor. Carried.